The Faculty Multimedia Center is the computer lab on-campus dedicated to serving the UCF faculty’s need to be on the cutting edge of teaching and learning. Offering a variety of services to UCF faculty who want to incorporate technology into their classroom.

UCF faculty, adjunct, and visiting professor are encouraged to stop by the FMC and use our equipment:

- 30 PC Pentium III
- 4 Macintosh G4s
- 3 Macintosh G3s
- Film/Slide Scanners
- Flatbed Scanners (documents/photos)
- CD Writers
- Digital Cameras
- Color or B&W Printers (paper & transparencies)
- Real Media Audio and Video Streaming
- Software: Authorware, Director, Excel, Flash, Freehand, Illustrator, Page maker, Photoshop, PowerPoint and more.

“We are here to help you.”

FMC has a wide range of services to facilitate you. These include:

- One-on-one production help, tutoring, and training
- Continuous software training sessions in our multimedia classroom lab (see opposite side for our workshop schedule)
- Developing graphics for brochures, poster and multimedia presentations
- Producing CD-ROM materials
- High quality audio and video tapes, disks and streams
- Produce multimedia instructional materials
The **FACULTY MULTIMEDIA CENTER**
Classroom Building 1 room 202

The **FMC** offers the following weekly workshops to all UCF faculty and staff to help you utilize the multimedia in your classroom:

- **Introduction to Adobe Photoshop:** This workshop teaches you the basic tools and procedures to do basic image manipulation.
- **Intermediate and Advanced Adobe Photoshop:** become skilled at advanced techniques in a hands on training environment.
- **Scanning Techniques that Maximize Results:** Get the best image for use on-line, in presentations or press. Bring your original slides, photographs, and other print sources to be scanned.
- **Introduction to PowerPoint XP:** Learn basic PowerPoint production techniques.
- **Intermediate and Advanced PowerPoint XP:** Learn tips and tricks for more dynamic presentations. Learn how to make your own backgrounds, add animations and much more.
- **Basic PC Software Techniques:** Learn basic routines, software, tips and tricks to keep your PC running up to speed.
- **Basic MAC Software Techniques:** Have questions about MAC platform or just want to test drive one?

Checkout our website for more information about these sessions and other faculty & staff development workshops at [http://www.oir.ucf.edu/training](http://www.oir.ucf.edu/training) or call the **FMC** at (407) 823-0519.

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<tr>
<th></th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
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<tbody>
<tr>
<td>8:30 – 9:30 a.m.</td>
<td><strong>Intro to Photoshop</strong></td>
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<td><strong>Intermediate &amp; Advanced Photoshop</strong></td>
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<td>10 – 11 a.m.</td>
<td><strong>Basic PC Software Techniques</strong></td>
<td><strong>Intermediate PowerPoint XP</strong></td>
<td><strong>Creating your Graphics</strong></td>
<td><strong>Intro to PowerPoint XP</strong></td>
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<td>11 – 12 p.m.</td>
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<td><strong>Basic MAC Software Techniques</strong></td>
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<td>2 – 3 p.m.</td>
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<td><strong>Creating Effective Video for Multimedia Classrooms</strong></td>
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<td>4 – 5 p.m.</td>
<td><strong>Scanning Techniques</strong></td>
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<td><strong>Advanced PowerPoint XP</strong></td>
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<td>5 – 6 p.m.</td>
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**If these times do not fit your schedule, please give us a call and we will be happy to make an appointment at you most convenient time.  No need to register out doors are open and waiting for you.**