



# Club kreyol



## Constitution

### ARTICLE I

#### NAME

The name of this association shall be *CLUB KREYOL*.

### ARTICLE II

#### Purpose

This organization has for purpose the following:

1. To assist all students of Creole speaking countries and others of the African Diaspora in their transition into the university system.
2. To promote diversity on a new level at the University of Central Florida.
3. To encourage awareness in the individual uniqueness of each of the world's African descended nations.
4. To prevent the total acculturation of the aforementioned students.
5. To promote academic excellence by providing assistance to students.
6. To foster new relationships while serving the Creole speaking community.

### ARTICLE III

#### OFFICERS

A president, vice-president, secretary, treasurer, public relations officer, webmaster, and historian shall head the organization. These individuals shall be students of the University of Central Florida. The officers shall be sufficiently knowledgeable to present the views, objectives, and issues about the organization at any given contingency. All officers must be in good standing with the University (Golden Rule).





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## **ARTICLE IV** **RESPONSIBILITIES OF THE OFFICERS**

### **President**

The president shall effectively and efficiently supervise and control the activities of the organization. He or she shall be vested the right to present the views and the policies of the organization. The president shall keep an effective working relation between the organization and the University. He or she shall consult the other officers before making a decision.

### **Vice-President**

The vice-president shall be vested the rights, responsibilities, and the authority of the president in the absence of the latter. The vice-president shall serve as a liaison between the president and the officers. He or she shall automatically assume the presidency if the president fails to perform his or her duties for any reason.

### **Secretary**

The secretary shall keep a record of all meetings, copy of correspondences, agreements, contracts, reports, by-laws of the constitution of the organization, articles of amendments of any forgoing. The secretary shall also keep an updated list of names, addresses, and telephone numbers of the members of the organization. He or she shall type the minutes and give them to the president as soon as possible before the next meeting. The secretary shall confer with the president for possible omissions, and perform all other clerical and secretarial responsibilities as required by the organization.

### **Treasurer**

The treasurer shall head the planning and fund-raising committees. He or she shall be responsible for the annual financial report of the organization. Along with the president, the treasurer shall sign all checks, notes, and order of payment unless otherwise required by the school or this constitution. He or she shall be aware of all Club Kreyol's common sources of funding, routine banking transactions and budgeting. The treasurer shall be prepared to provide a quarterly financial statement to the organization at regular meetings and to the University upon request.

### **Public Relations**

The purpose of those engaged in public relations work shall be to serve as a connection between the organization and its environment. They shall effectively disseminate and communicate all





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information pertaining of the organization to the public; confidential information shall not be disclosed to the public unless required by law and/or the University. The members of the organization who take the responsibility of public relations shall monitor public opinion and gather feedback about the organization so that corrective actions can be taken.

## Historian

The historian shall keep a detailed record of all activities and events hosted by the organization during the office term. These records shall include but is not limited to photographs and written paraphernalia. The historian shall also be responsible for the club newsletter and its maintenance.

## Webmaster

The webmaster shall be responsible for keeping the internet community aware of club functions through website presentation and organization. The webmaster shall be the sole person responsible for any electronic correspondences between the organization and its members.

## **ARTICLE V** **QUALIFICATION AND RESIGNATION**

1. Any student whose aims and principles are in agreement with the purpose set in this constitution and who supports and actively participates in the activities of the association may become an officer, if he or she is a currently enrolled student during the term of office.
2. An officer may resign from the organization at any time by submitting a written notice at an executive board meeting. He or she shall have a legitimate reason for retiring from their assigned duties.
3. In the event that an officer resigns, a new officer will be approved by the majority vote of the remaining officers.
4. Any officer not fulfilling their duties is subjected to a trial. The executive board will determine their status on the board.





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5. An officer shall not serve more than two terms within the same position, but is able to be elected for a new position.

## **ARTICLE VI** **MEMBERSHIP**

### **Eligibility**

Membership is open to any student currently enrolled at the University of Central Florida and its campuses. There shall be no discrimination or special qualification required in order to become a member of Club Kreyol.

### **Category**

There shall be three categories of members: active, alumni, and honorary. All three categories must fill out an application. Active members must pay dues and attend regular meetings.

### **Active Members**

All active members shall have the right to vote, run for office, and participate directly in the affairs of the organization.

### **Alumni & Honorary Members**

Honorary members shall consist of those members who are appointed by the officers. Alumni's shall be graduates of the University system. These members may be given special assignments as advisors. Their position does not warrant the right to vote in elections or make any direct decisions affecting the organization.

## **ARTICLE VII**

### **Term**

Membership shall be renewed yearly and is effective on the date the prospective member pays the dues. Membership shall be discontinued automatically if a person fails to be enrolled to at least one credit hour at UCF.





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## ARTICLE VIII

### Dues

The elected officers shall determine annual membership dues. Donations are welcomed. All dues must be paid upon the voted date set by the organization.

## ARTICLE IX

### Committees

Any new sub-committee shall be formed under the direct supervision of the ruling officers. A sub-committee will be formed when the association undertakes special projects to insure its effective operation. New policies, if needed to regulate these committees, shall be written.

## ARTICLE X

### Meetings

#### Regular

The regular meetings shall be held once every two weeks. The elected officers shall vote upon meeting date and time, considering the members opinions.

#### Special Meetings

When important and critical issues require immediate decisions, the president may convene a special meeting. Any resolutions taken at that meeting by a two-thirds vote of the elected officers shall be adopted.

#### Annual Meetings

1. At the ending term of each year, the officers shall hold a general meeting. The purpose of which shall be to present annual reports, such as the budget of the organization, and hold elections of future officers.
2. Notice of the annual meeting shall be made public at least two weeks before the meeting.
3. All officers and members of Club Kreyol are required to participate.





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## ARTICLE XI

### RULES AND REGULATIONS

The officers shall adopt such rules and regulations as may be necessary for their proper conduct and that of the members of the organization. All officers and members shall behave ethically and morally by the University's standards to protect the integrity of the association.

1. The use of Club Kreyol's property by the organizations members or other parties shall require the approval of the officers.
2. Special projects held by or sponsored by the organization shall fall under the supervision of the officers.
3. All funds—membership fees, donations, and funds raised through events hosted by Club Kreyol, shall be placed in a bank account and all names and phone numbers of donors shall be recorded in a special ledger of the organization.

## ARTICLE XII

### Amendments

Every year, the new elected officers shall review the constitution in order to make necessary amendments. Any amendment in the constitution shall be accepted by two-thirds vote of all Club Kreyol officers.

